

## PPS 2015 ABSTRACT SUBMISSION REQUIREMENTS

- Abstract submissions may not have already been published or currently be under consideration for publication elsewhere.
- Abstracts will be judged on the following criteria:
  - Significance of hypothesis
  - Valid conclusion(s)
  - Argument clarity
  - Presentation quality
- The body of the text may contain a maximum of 254 words. Additionally, it **must** be organized under (and contain) **all** of the following headings:
  - Context
  - Design
  - Results
  - Conclusions

Do not use any additional or alternative headings.

- The text must be prepared in accordance with the *American Medical Association Manual of Style*, 10th edition. For more information and specific examples of how abstracts should be prepared, see CAP '12 abstracts that were published in the September 2012 issue of *Archives of Pathology & Laboratory Medicine* (available online at: <http://www.archivesofpathology.org>).
- Do not use abbreviations unless they appear 5 or more times, in which case you must spell out the abbreviation or acronym the first time it appears.
- Do not begin the abstract by repeating the title, and do not cite references.
- Affiliations for each author must be clearly listed, including full department and institution names. **Spell out this information; do not use abbreviations or acronyms.**
- Each author must sign and submit an Authorship Form.
- List sources (name of company, city, state, and country) for all software and reagents.
- Use conventional units of measure.
- Use generic drug names unless the specific trade name of a drug is directly relevant to the discussion.
- Carefully check the spelling and grammar using a word processing program, such as Word, prior to submitting your abstract.
- Take time to review your abstract and verify its accuracy prior to submitting it.
- Retrospective studies should be written in the past tense consistently throughout the text.